



Annex to Erasmus+ Inter-Institutional Agreement

Institutional Fact Sheet

1. Institutional Information

1.1. Institutional Details

Name of the Institution	Universität Ulm (Ulm University)
Erasmus Code	D ULM01
EUC No.	Nr. 29900
Institution Website	http://www.uni-ulm.de
International Office Website	http://www.uni-ulm.de/international
Incoming Erasmus Student Website	http://www.uni-ulm.de/io/exchange.html
Online Course Catalogue	http://campusonline.uni-ulm.de/qislsf/rds?state=wtree&search=1 http://www.uni-ulm.de/io/exchange/studies.html

1.2. Main Contacts

Contact Person	Dr. Sabine Habermalz
Responsibility	ERASMUS+ Institutional Coordinator Central management of the ERASMUS+ programme Contact person for Erasmus+ partners and inter-institutional agreements Contact person for incoming/outgoing staff Contact person for incoming/outgoing students (applicants)
Contact Details	Phone: +49 731 5022046 - Fax: +49 731 5022016 Email: sabine.habermalz@uni-ulm.de , erasmus@uni-ulm.de

Contact Person	Ms. Julia Vogt-Hochheimer
Responsibility	ERASMUS Assistant Contact person for nominated incoming/outgoing students
Contact Details	Phone: +49 731 5022022 - Fax: +49 731 5022016 Email: julia.vogt-hochheimer@uni-ulm.de , erasmus@uni-ulm.de

Contact Person	Ms. Margit Kast
Responsibility	International Office Assistant Contact person for incoming students (housing, arrivals)
Contact Details	Phone: +49 731 5022022 - Fax: +49 731 5022016 Email: margit.kast@uni-ulm.de

2. Detailed Requirements and Additional Information

2.1. Recommended Language Skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of Mobility	Subject Area	Language(s) of Instruction	Recommended Level in Language of Instruction*
Staff Mobility for Teaching	Any	German, English	Minimum recommended level: B2
Student Mobility for Studies	<ul style="list-style-type: none"> 721: Medicine 	German	Minimum recommended level: B2 Minimum required level: B1 <i>Students must have completed their pre-clinical studies at the beginning of their ERASMUS period</i>
	<ul style="list-style-type: none"> 311: Psychology 314/340: Business & Economics 421: Biology & Biochemistry 429: Life Science (Biotechnology) 441: Physics 442: Chemistry 461: Mathematics 469: Mathematics (others) 481: Computer Science 523: Electronics & Automation 	All our Bachelor programs are taught German Most of our Master programs are taught in German	Minimum recommended level: B2 Minimum required level: B1
		Some Master programs are taught in English : <ul style="list-style-type: none"> Communications Technology (523) Advanced Materials (441/442/532) Finance (314/340/361) Energy Science and Technology (441/442/532) Molecular Medicine (429) Biology (421) 	Minimum recommended level: B2 Minimum required level: B1 <i>Students must have Master level in order to take courses from Master programs, i.e. completed</i> <ul style="list-style-type: none"> a Bachelor degree or 3 years of study or 180 ECTS <i>at the beginning of their ERASMUS period.</i>
		Proof of German language proficiency not required from students who only want to do a Master thesis. English sufficient.	Minimum recommended level: B2 Minimum required level: B1

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

For more information on language issues (proof of language competence, language courses), see <http://www.uni-ulm.de/io/exchange/lang.html>

2.2. Additional Requirements

2.2.1. Arrangements for Clinical Electives / Hospital Rotations for Students in Medicine (Subject Area Code 721)

The Medical Faculty arranges hospital rotations / clinical electives for Erasmus students in the following fields:

- Internal Medicine
 - Cardiology
 - Gastroenterology
 - Hema-Oncology
 - Infectiology
 - Nephrology
 - Pulmo-Pneumology
- Surgery
 - Vascular and Thorax Surgery
 - General, Visceral and Transplantation Surgery
- Dermatology
- Gynecology
- Ophtalmology
- Neurology
- Orthopedics
- Pediatrics
- Radiology
- Urology

Please note: due to high demand, particularly in internal medicine and surgery, we cannot guarantee that all students can be placed in the field of specialization of their first choice. Students are therefore advised to indicate an alternative on their learning agreement! Very often, departments will give preference to students who have a higher level of German. Level B2 is therefore recommended for students who want to do clinical electives / hospital rotations.

Students are expected to work full days. Part-time assignments are not possible in our clinical system. Minimum duration per rotation/elective: 6 weeks. Due to administrative structures, arrangements can only be made for students under the Erasmus SMS (student mobility studies) program. Currently, we are unable to accept students in the framework of SMP (student mobility placements).

Clinical electives / hospital rotations can be arranged outside the regular semester rhythm, but only during these time windows:

3 Months:	January – March	March – May	May – July
4 Months:	January – April	May - August	
6 Months:	March – August	September – February	

2.2.2. Students and Staff with Disabilities

In principle, Ulm University is open to accepting students or staff with disabilities, however, we do not yet have an overall infra-structure to accommodate all conceivable needs.

The student housing agency provides especially designed rooms for students with disabilities, however, availability is limited and cannot be guaranteed.



The main university building is mostly barrier-free (doors, elevators, bathrooms) and thus wheelchair accessible, while other university buildings are not. Thus, it depends very much on the type of disability a student may have and which subjects s/he is planning to study to evaluate potential problems and solutions on an individual basis.

Therefore, partners are advised to contact us well before the application deadline to ensure that all necessary arrangements can be made.

2.3. Calendar

2.3.1. Nomination/Application Deadlines – Decision Response

Advance nominations are not required. Complete application documents of nominated students must reach our institution in hardcopy by:

	Winter Semester	Summer Semester	Individual Periods e.g. clinical rotations, project, thesis
Application Deadline	May 15th	November 15th	Minimum: full three calendar months in advance
Decision Response	June 30 th	January 15th	Within 6 weeks
Orientation Period	Beginning of September until mid-October	Beginning of March until mid-April	
Lecture Period	Mid-October until Mid-February	~ Easter – mid-July / end of July	
Exam Period I	Last week during lecture period + the following three weeks after lecture period		
Exam Period II	3 weeks before the beginning of the next semester lecture period + first week of next semester lecture period		

2.3.2. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. Please note that in many cases, exams are scheduled on an individual basis. In such cases, please allow for 5 weeks after the date of the last exam.

3. Additional information

3.1. Grading System

Passing Grades											Fail
Very Good		Good			Satisfactory			Sufficient			Fail
Sehr gut		Gut			Befriedigend			Ausreichend			Ungenügend Nicht bestanden
1	1-	2+	2	2-	3+	3	3-	4+	4		5
1.0	1.3	1.7	2.0	2.3	2.7	3.0	3.3	3.7	4.0		5.0



Distribution:

(based on statistical evaluation of all final Bachelor grades across all subjects including the academic years 2010/11 – 2012/13):

ECTS Grade	A	B	C	D	E	F
UUm Grade	1.0 – 1.4	1.5 – 1.8	1.9 – 2.3	2.4 – 2.8	2.9 – 4.0	Not included in query

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact Persons	Dr. Sabine Habermalz, Ms. Julia Vogt-Hocheimer, Ms. Margit Kast
Contact Details	erasmus@uni-ulm.de
Website	http://www.uni-ulm.de/io/exchange/accepted/visa.html

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact Person	Dr. Sabine Habermalz, Ms. Julia Vogt-Hocheimer, Ms. Margit Kast
Contact Details	erasmus@uni-ulm.de
Website	http://www.uni-ulm.de/io/exchange/accepted/insurance.html

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact Person	Ms. Margit Kast
Responsibility	International Office Assistant Contact person for incoming students (housing, arrivals)
Contact Details	Phone: +49 731 5022022 - Fax: +49 731 5022016 Email: margit.kast@uni-ulm.de
Website	http://www.uni-ulm.de/io/exchange/housing.html